



Louisiana
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DATE: June 22, 2017

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Announcement of Notice for Upcoming Civil Service Appeals Hearings

Please be advised that effective **July 1, 2017**, State Civil Service will begin posting public notices for all upcoming Civil Service Appeals Hearings on our website, civilservice.louisiana.gov.

To find the notice of Upcoming Hearings, go to civilservice.louisiana.gov > **Appeals > Upcoming Hearings**.

You can also click here:

<http://www.civilservice.louisiana.gov/Divisions/Appeals/UpcomingHearings.aspx>.

The posting of notices on the SCS website is for the courtesy of the general public. Notices of upcoming appeals will continue to be sent to all parties using their preferred method of receipt.

Please note that last minute continuances are common. Before traveling to a hearing location, please verify that the hearing is still scheduled to be heard on that date.

The State Civil Service Appeals Division hears and decide appeals on behalf of the State Civil Service Commission. The Appeals Division serves as the Clerk of Court's Office for the Commission. It receives appeals, maintains appeal files, schedules hearings, issues subpoenas, mails decisions, and compiles the appellate record if judicial review is sought.

Should you have any questions, please contact the Appeals Division by calling (225) 342-8070 or emailing DSCS.Appeals@la.gov.

Sincerely,

s/Byron P. Decoteau, Jr.
Director